Canterbury Mountain Bike Club
Annual General Meeting,
Monday 7 September 2026

Life's not always uphill

Held at Brickworks 18:00

Meeting Minutes

Present: Mark Neilson, Henry Glubb, Tanya Hyde, Josh Merriam, Malcolm McClurg, John Donaldson, Graeme Read, Dave Mitchell, Gary Oberholster, Mark McNeill

Apologies: Steve Riefe

	Item	Action
1	**Previous Minutes** The minutes of the previous AGM (September 2025) were approved and posted to the website. This Meeting's minutes will be circulated to the Committee Members who were present, who will approve as accurate. They will then be uploaded to the website. Moved by Graeme Read Seconded by Tanya Hyde Approved unanimously by vote.	Tanya Hyde to add Minutes to website
2	**President's Report** In the year since the last AGM the Club has continued in its amended role of successfully supporting trail maintenance in the Port Hills network by donating club funds to other organisations that actively complete this work, and also donating to other organisations supporting mountain bike riding (St Johns and Westpac Helicopter Trust). The Club is sound financially, and after making donations recently of $3,000, the account balance is currently $2,780.50. Private Facebook groups now appear to be the preferred vehicle for organising rides and with the Club's Membership continuing to decline (currently 62) the Club Executive agree it is time to change CMBC's purpose and be more focused and proactive with bike trail maintenance and expansion across all of Canterbury. With this in mind, the Executive recommends the Club rename itself to the "Port Hills Trails Collective Incorporated" and fully align itself with building and maintaining bike trails across all of Canterbury and move away from organising rides. If the motion to support this change is successfully passed, I will remain President, if re-elected, along with other current Executive Committee Members until this transition is complete.	

	Mark Neilson	
3	**Finances** Henry Glubb presented a breakdown of the Club's income and expenditure to year ended 31 March 2026. EOFY Balance at (31 Mar 2026): $5,273.38 Membership Subs: $552.54 Web Domain Fees: $45.42 Net loss of $1,472 for the year due to an intentional effort to reduce reserves by making more donations than we received in subs. During that financial year we made donations of $2,000. Additional donations made since end Mar 2026: Dig Otautahi Trust: $2,000 Hato Hone St John: $500 Westpac Helicopter Trust: $500 **Membership Summary** Members as of last year's AGM: 71 Members currently: 62	
4	**Membership Fees**. These will stay the same for the coming year. Full member: $25 Affiliate member: $15 Josh Merriam has already set the Membership Fees for the new Entity to $25 to mirror CMBC and enable a seamless transition going forward. Graeme Read asked whether we have any particular obligations to Life Members, and whether we have a record of any existing. He understood we may have 2, but the Committee was not aware of any currently. The Club will endeavour to try and identify them and move them across to the new Entity (PHTC) should they wish.	Moved by Mark Neilson Seconded by Dave Mitchell Approved unanimously by vote Committee to investigate possible Life Members and contact them.
5	**Election of Office Holders and Committee Members** **President:** Mark Neilson will remain temporarily during our transition to the new Entity (Port Hills Trails Collective). Nominated by Dave Mitchell Seconded by John Donaldson Approved unanimously by vote. **Treasurer:** Henry Glubb will remain temporarily during our transition to the new Entity (Port Hills Trails Collective). Nominated by Mark Neilson Seconded by John Donaldson	

	Approved unanimously by vote. **Secretary:** Mark Neilson nominated Tanya Hyde to step into the role of Secretary. Seconded by Henry Glubb Approved unanimously by vote. **Ordinary Committee Members:** Mark Neilson nominated Josh Merriam Seconded by Gary Oberholster Josh M nominated Malcolm McClurg Seconded by Mark Neilson Mark Neilson nominated Steve Riefe in his absence. Seconded by Gary Oberholster All Ordinary Committee appointments Approved unanimously by vote. Your Committee therefore is as follows: President: Mark Neilson Treasurer: Henry Glubb Secretary: Tanya Hyde Ordinary Committee Members: Josh Merriam, Malcolm McClurg, and Steve Riefe Committee Meetings will be held as required throughout the year. All Club Members have the right to attend any Meeting and will be given at least 7 days' notice of the Meeting. A minimum of 2 Club Officers and 3 Club Members must be present to cast a vote. This will encourage all Members to be a part of the running of the Club.	
6	**Signatories** Current signatories: The following persons currently serve as the CMBC financial Signatories: Mark Neilson, Henry Glubb, and Mark McNeill Replacing Mark McNeill with Tanya Hyde as the third Signatory - Moved by Mark Neilson. Seconded by Henry Glubb Approved unanimously by vote. New signatories: President; Mark Neilson Treasurer; Henry Glubb Secretary; Tanya Hyde All finances will still require 2 signatures.	Newly elected officers (Tanya Hyde) to visit bank.

7	**Other Business:** Proposed transition of the Canterbury Mountain Bike Club (CMBC) to a new Entity: the Port Hills Trails Collective Incorporated (PHTC). Josh Merriam outlined the original idea and intention for the new collective and proposed change in name and direction for the current club, to be voted on during the AGM. Josh and Malcolm McClurg are keen to create an organisation to bring everybody in Christchurch together to co-ordinate track programmes, funding and promotion, but there is nothing currently holding everything together. Malcolm brought it to Josh's attention that CMBC was potentially struggling with where to go direction-wise in future and thought this would be a good match. So, the intention is to use CMBC as a vehicle/framework for the new Entity. The plan for this AGM is to vote on the intention to transition the Club to the new Entity, then work on a new Constitution with the Committee, and send the final document to Club Members with the appropriate notice period to allow for feedback. Graeme Read asked whether we need to run the new Constitution and by MTB NZ, or at the very least notify them of our change in name and purpose. Also, possibly IRD? The Committee agreed this was a good idea and will action this. Josh Merriam moved to formally support changing the name and purpose of the CMBC to the Port Hills Trails Collective Incorporated (PHTC), subject to a new Constitution being agreed and current Members being notified. Seconded by Mark McNeill Approved unanimously by vote. Graeme Read also asked what happens with our existing liability insurance – would this also carry over to the new Entity, and would we have enough coverage for possible damage caused by track building and maintenance?	Mark Neilson to inform MTB NZ and IRD (if applicable) Mark Neilson to check with Insurance provider

Meeting end:	
19:10	**7 September 2026**

True and Accurate record		
Name - Role	**Signature**	**Date**
Tanya Hyde – Secretary		6/10/2026
Mark Neilson – President		

Henry Glubb – Treasurer		
Mark McNeill – Committee Member		
Josh Merriam – Committee Member		
Malcolm McClurg – Committee Member		